

WeChat Guide

WeChat is one of the most popular apps in China. Throughout the workshop or seminar, WeChat will be used as the instant communication tool between participants and AIBO staff.

Step by Step Instructions

Step 1: Download

Either

1. Simply download WeChat from App Store by searching WeChat.



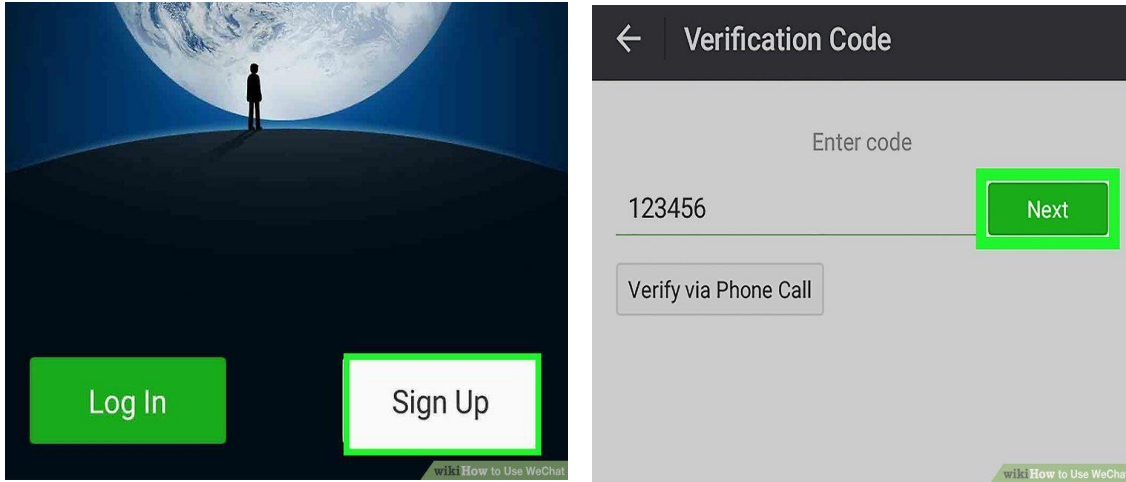
Or

2. Download WeChat via the following website <http://www.wechat.com/en/>.



Step 2: Sign Up

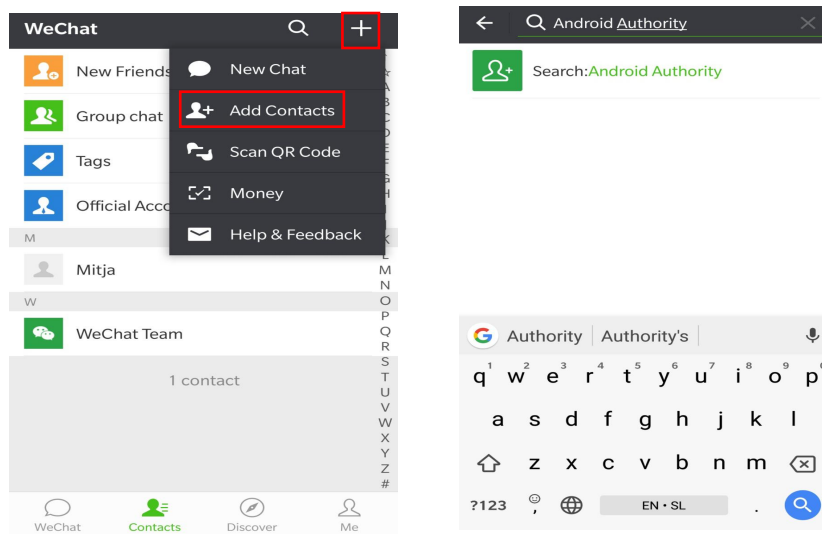
1. Open WeChat, click “Sign Up,” and enter your phone number to get a text message with a verification code to complete the sign-up.



*** If you don't get a verification code, click No verification code received, and then click “Resend” to get another text message, or click “Phone Call” to get an automated phone call with the verification code.**

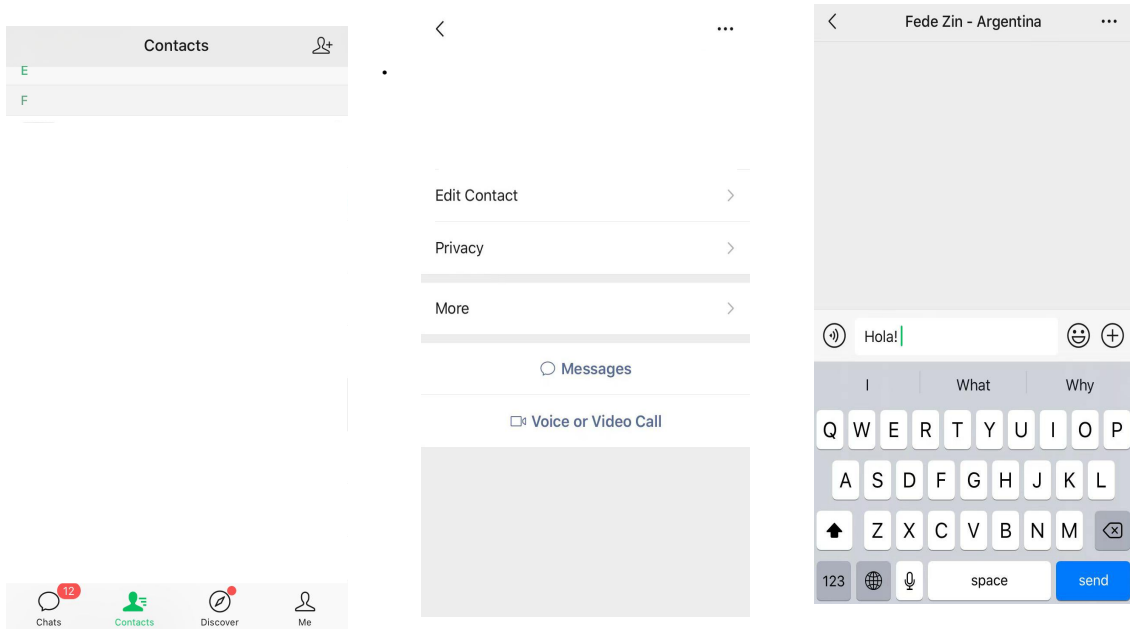
Step 3: Add New Friends

Click the “+” icon at the upper right corner, choose “Add Contacts”, and search for people by phone number or WeChat ID, and add them to your contacts.



Step 4: Start a chat

Go to “Contacts”, click the friend’s name, and select “Messages” or “Voice or Video Call” to start a chat.



*If there is any problem during the use of the app, please refer to the following link for specific solution:

<https://help.wechat.com/oshelpcenter>

VooV Meeting Guide

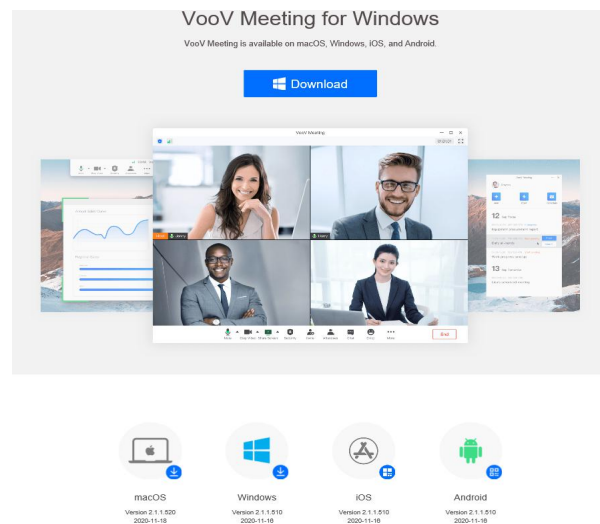
VooV Meeting enables attendees to join meetings quickly for free on mobile phones and landlines for a seamless audio conferencing experience across platforms. Throughout the workshop or seminar, all lectures will be given via the VooV Meeting platform.

Step by Step Instructions

Step 1: Download

Either

1. Visit the website (<https://voovmeeting.com/>) and download your preferred version.



Or

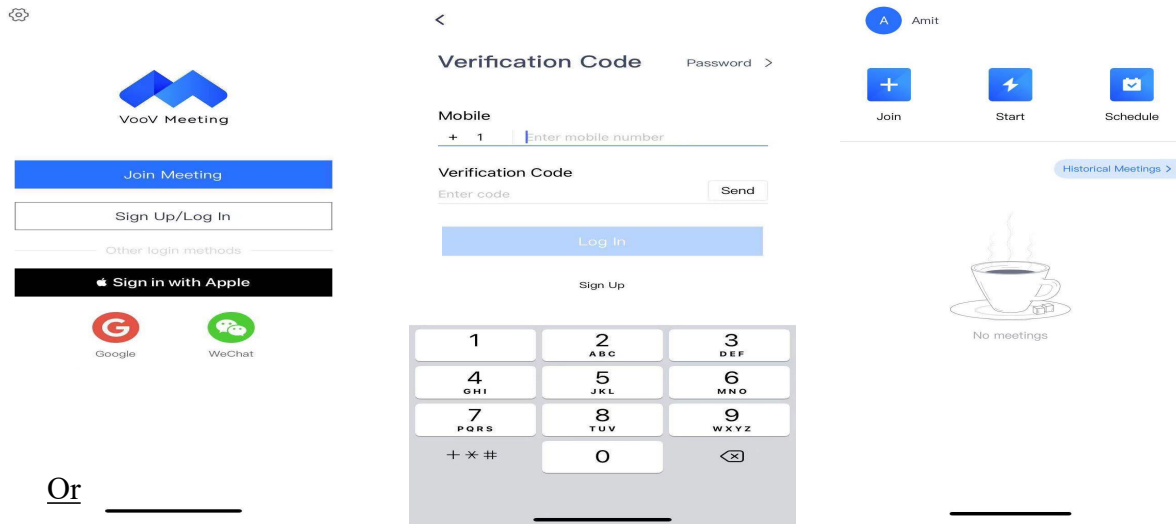
2. Download VooV Meeting from App Store by searching "VooV Meeting".



Step 2: Sign Up

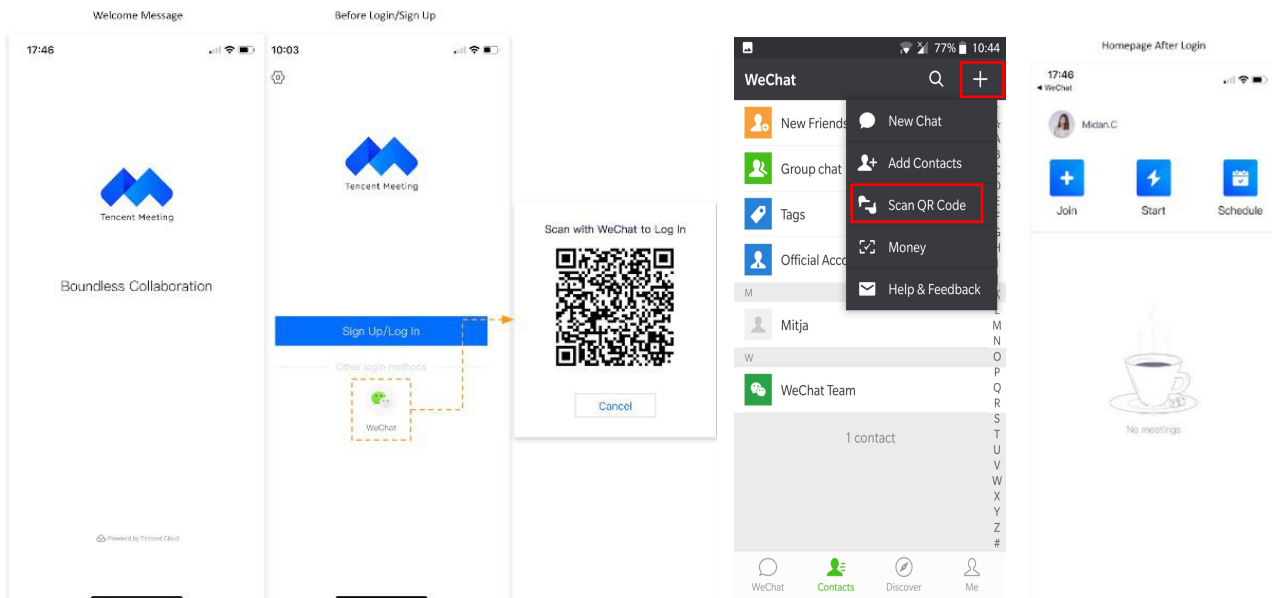
Either

1. Open VooV Meeting, click “Sign Up/Log In”, and sign up via your mobile phone number. You’ll get a six-digital verification code (eg. 069354) from VooV Meeting to complete the registration.



Or

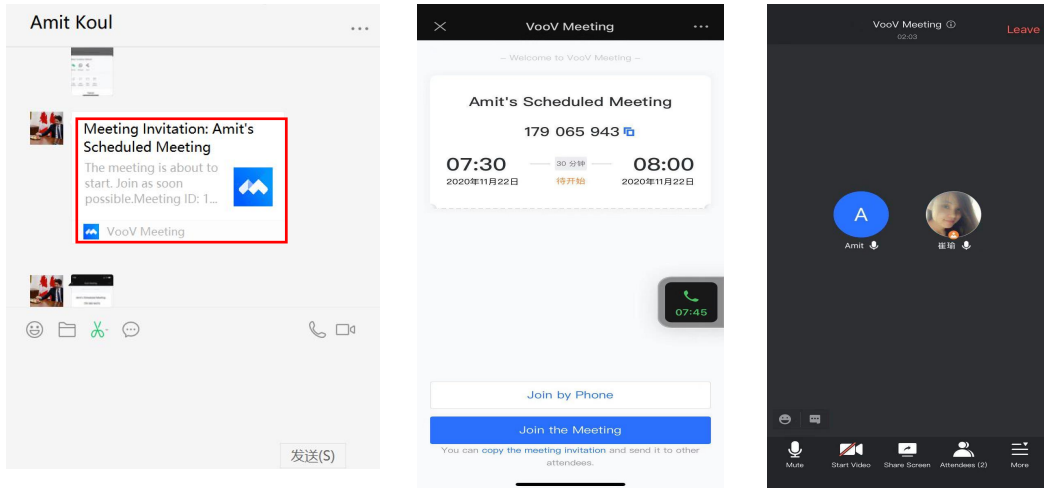
2. Click “WeChat” and scan the QR Code via the WeChat app.



Step 3: Join a Meeting

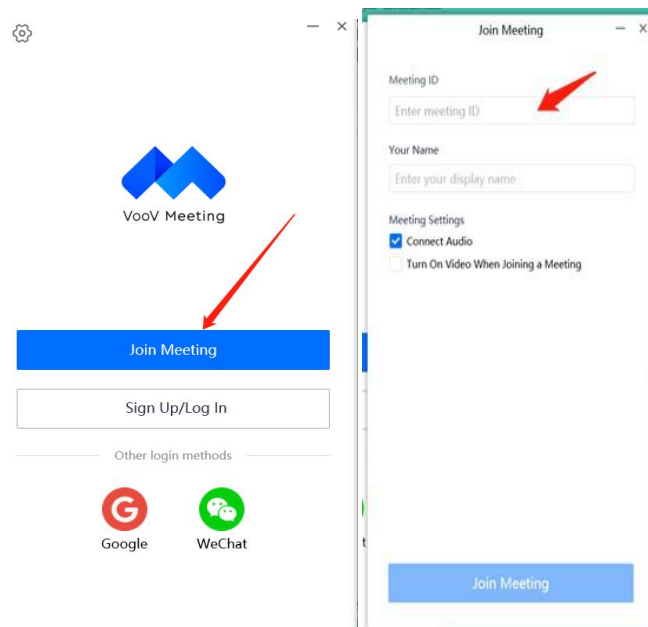
Either:

1. Open the “Meeting Invitation,” and click “Join the Meeting.”



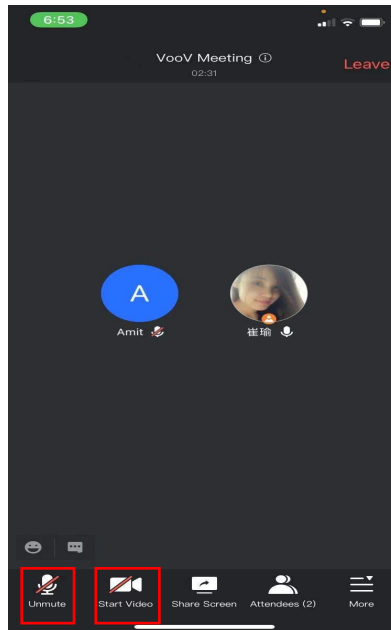
Or:

2. Open VooV Meeting, click “Join Meeting,” enter the provided “Meeting ID”, and enter your display name and country under “Your Name.”

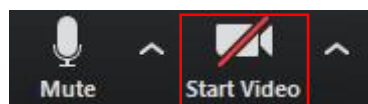


Step 4: Audio and Video

Please click “Unmute” to speak or “Start Video” to be seen at the bottom window.

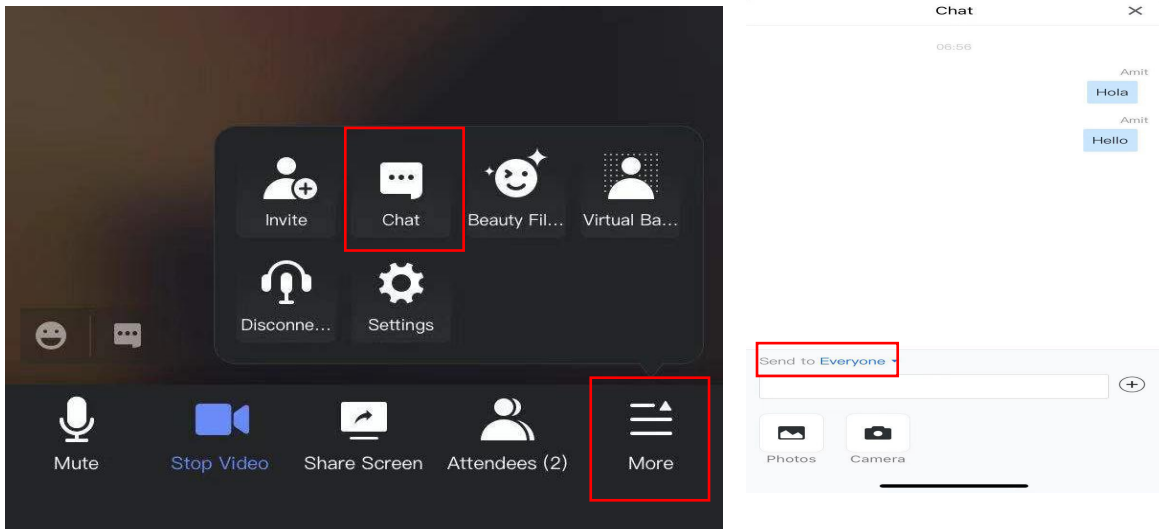


During the lecture, if the video signal is not stable due to internet problem, you may turn off the camera and use audio to communicate with the lecturer.



Step 5: Use Chat

You can click “More” at the right bottom, and use the “Chat” function to send text to all the participants or privately to specific person.



Step 6: Edit Your Name

If you forget to enter your name at the beginning, you may edit your name as following, eg. “Kelsey-China.”

